

LEARNING AT THE POINT COMMUNITY KINDERGARTEN (Inc)
(20 Huia Road, Pt Chevalier. Phone No. 8469897 learningpoint@xtra.co.nz)

INFORMATION SHEET

Your teachers are: Head teacher: Kristina Walkley
Teacher: Ramila Panchia
Teacher: Eimear Mcglinchey
Teacher: Jessica Shah
Administration: Paula Werbin

Licensed session times: a.m. Monday through to Thursday - 8.30 to 11.30 p.m. Monday through to Thursday - 12.30 to 3.30 Friday 9.00 to 11.30 or All Day 9.00 to 1.15pm.

Kindy Sessions and Hours

Morning Session

8:30am - 11.30am

2 - 3+ years

Afternoon Session

12.30pm - 3.30pm

3 - 5 years

All Day Session

8.30am - 3.45pm

3 - 5 years

Friday all day is 9am to 1.15pm

We appreciate you dropping off and picking up your child on time.

Fees: \$18.50 per morning/afternoon session for under 3yrs; \$5.70 optional charge for 3yrs and older ECE per morning /afternoon session, and \$6.15 per hour for 3yrs and older non-ECE; and \$20 optional charge per all day session for 3yrs and older, to be paid three weeks in advance, monthly or by term.

A statement of fees will be given to you once a month. As this Kindergarten is a non-profit, community based organisation, its operational success and survival is reliant on payment of these fees. An automatic payment facility is available for fees if you wish to pay by that means. On enrolment a cost of \$5.00 is charged for the initial purchase of a folder for your child's portfolio which will record your child's learning and development during the time your child attends this Kindergarten.

The licensed sessions operate with a maximum of twenty two children attending each session. The morning sessions are for the younger children – 2 years to 3+, our afternoon sessions are for the 3+ to 5 year old age group. There are three staff members providing the programme for these children, two of which are full time qualified registered teachers. All staff have a strong commitment to providing quality care and education for the children attending this Kindergarten .

The Kindergarten is a parent run community facility. The Parent Management Committee is elected each year from parents who attend the Annual General Management Meeting. The meetings thereafter are held once a month on a day decided upon by the members attending the meetings. All parents whose children attend the Kindergarten are welcome to come along to these meetings.

When you come to the Kindergarten with your child to attend a session, it is required that you sign your child in and out. The signing roll is located on the desk in the locker area. This is necessary to meet the Ministry of Education requirements of chartered early childhood centres.

If someone different is picking up your child, please write this in the parent communication book that is also located on the signing desk.

Lastly, on enrolment, please bring your child's immunisation record. If you no longer want a position for your child at this Kindergarten, 15 working days notice will be required (school holiday is not included).

Learning at the Point expectations:

Food and drink:

A lunch box with a healthy snack for your child. Cups of water are always available to your child although you may wish to bring your child's own drink bottle. Please name all items.

Clothing:

Please make sure your child comes to kindy with a backpack with a change of clothes so if they get wet or dirty we can change them.

Toileting:

If your child is going through toilet training we will support this here at the kindergarten. However, if your child is not ready to use toilet for bowel motions we will ask you to use a pull up as we don't have the facility to clean up children when they have accidents.

Mat-Time:

Mat time is part of the kindergarten day when teachers focus on enhancing children's listening skills, through story telling, songs and other learning experiences. Children we all know can be very easily distracted.....so.....

While we love having families at kindergarten we do ask that you remain quiet and keep conversations onto the deck or outside. This is a safety measure ensuring that all children will leave with the correct adult.

Learning and Curriculum:

At Learning at the Point we aim to provide outstanding education and care of young children ensuring that they reach their full potential. We are empowering the children to be creative with their learning and enjoy and remember a life long journey filled with discovery and excitement. This is done through project work that is identified from children's emergent interests. Project work gives the children opportunities to ask questions, solve problems, develop social skills through working with others, and develop awareness of the world around them.

Letterland:

Letterland is a multi-sensory way of teaching children to read and write. It is an imaginary land full of fun and interesting characters (letters of the alphabet) that teaches children phonetically, about the correct sounds and the correct letter formation. This is

helping children develop emergent reading and writing skills.

Portfolios:

Each child has a portfolio and it provides invaluable feedback to parents/ whanau and children of what they have done and achieved at the Kindergarten. You are welcome to view, discuss and contribute to your child's portfolio. If you take the portfolio book home to share with family members, or to add any information or photos, please remember to sign the list by the portfolio box that you have taken it.

Home Connection Forms:

This is another way of sharing and communicating with the teachers about home events, chats, discussions on projects, learning and other interests. These forms are located at the signing table, once filled in we will place it in your child's portfolio book.